

**ALBERTA CATHOLIC SCHOOL TRUSTEES' ASSOCIATION  
2025 Budget**

Item	2023 Audited	2024 Budget	2024 Actual 31-Aug-24 YTD	2024 Budget 31-Aug-24 % Utilized	2025 Proposed	% Chg
<b>REVENUE:</b>						
Membership Assessments	\$ 893,497	\$ 919,876	\$ 919,876	100.0%	\$ 952,621	3.56%
Investment Income	51,484	24,000	26,773	111.6%	36,000	50.00%
SPICE & Blueprints Retreats	268,278	250,000	246,850	98.7%	230,000	-8.00%
AGM & Convention	87,080	90,000	0	0.0%	90,000	0.00%
Donations	3,000	3,000	0	0.0%	0	-100.00%
<b>TOTAL REVENUE:</b>	<b>\$ 1,303,339</b>	<b>\$ 1,286,876</b>	<b>\$ 1,193,499</b>	<b>92.7%</b>	<b>\$1,308,621</b>	<b>1.69%</b>
<b>EXPENSES:</b>						
<b>OFFICE</b>						
Equipment Maintenance	\$ -	\$ 1,010	\$ -	0.0%	\$ 1,000	-0.99%
Equipment Rental	3,593	6,000	5,984	99.7%	5,984	-0.27%
Facility Rent & Maintenance	63,314	66,100	36,908	55.8%	66,100	0.00%
Library/Subscriptions/Memberships	0	250	18	7.2%	250	0.00%
Office Supplies/Printing/Postage/Bank Fees	12,935	14,000	11,308	80.8%	17,000	21.43%
Telephone/Website/Email	5,665	6,800	3,764	55.4%	5,700	-16.18%
Amortization	4,030	5,100	0	0.0%	4,100	-19.61%
Total Office Expenses:	\$ 89,538	\$ 99,260	\$ 57,982	58.4%	\$ 100,134	0.88%
<b>ADMINISTRATIVE</b>						
Audit	\$ 20,525	\$ 9,226	\$ 12,300	133.3%	\$ 13,325	44.43%
CCSTA Membership	39,500	40,240	40,240	100.0%	44,091	9.57%
General Legal	26,644	32,000	28,569	89.3%	27,000	-15.63%
Insurance	8,458	8,200	8,813	107.5%	8,500	3.66%
Total Administrative Expenses:	\$ 95,127	\$ 89,666	\$ 89,922	100.3%	\$ 92,916	3.62%

BOARD OF DIRECTORS							
	Directors' Travel	\$ 64,602	\$ 60,000	\$ 44,361	73.9%	\$ 65,000	8.33%
	GrACE Representatives	251	1,500	340	22.7%	1,500	0.00%
	Officers' Honoraria	7,107	7,250	4,833	66.7%	7,250	0.00%
	Officers, Director and Committee Member Per Diem	22,027	20,000	13,673	68.4%	23,000	15.00%
	Total Directors' Expenses	\$ 93,986	\$ 88,750	\$ 63,207	71.2%	\$ 96,750	9.01%
HUMAN RESOURCES							
	Salaries	\$ 349,858	\$ 420,000	\$ 229,982	54.8%	\$ 440,000	4.76%
	Casual Staffing	0	10,000	0	0.0%	10,000	0.00%
	Benefits	61,694	95,000	52,753	55.5%	78,821	-17.03%
	Staff Professional Development	1,751	2,000	577	28.9%	2,000	0.00%
	Executive Director & Staff Travel	8,013	7,500	6,394	85.3%	10,000	33.33%
	External Contracted Services	23,091	30,000	14,121	47.1%	34,000	13.33%
	Recruitment	28,829	0	0	0.0%	0	0.00%
	Total Human Resources Expenses:	\$ 473,236	\$ 564,500	\$ 303,827	53.8%	\$ 574,821	1.83%

ACTIVITIES							
	SPICE and Blueprints Retreats	\$ 272,805	\$ 250,000	\$ 248,074	99.2%	\$ 230,000	-8.00%
	AGM & Convention	85,138	90,000	0	0.0%	90,000	0.00%
	Trustee Professional Development	\$ -	\$ -	\$ -	\$ -	6,000	
	Scholarships	5,000	3,000	0	0.0%	3,000	0.00%
	Total Activity Expenses:	\$ 362,943	\$ 343,000	\$ 248,074	72.3%	\$ 329,000	-4.08%
ASSOCIATION GOALS							
	Advocacy/Communications	\$ 20,933	\$ 25,000	\$ 21,956	87.8%	\$ 45,000	80.00%
	GrACE	50,000	50,000	50,000	100.0%	50,000	0.00%
	Governance	3,539	25,000	13,197	52.8%	20,000	-20.00%
	Total Association Goals Expenses:	\$ 74,472	\$ 100,000	\$ 85,153	85.2%	\$ 115,000	15.00%
RESERVES							
	Transfer to Capital Reserve	\$ -	\$ 1,700	\$ -	0.0%	\$ 1,700	0.00%
	Total Transfer to Reserves:	\$ -	\$ 1,700	\$ -	0	\$ 1,700	100.00%
	<b>TOTAL EXPENSES:</b>	<b>\$ 1,189,301</b>	<b>\$ 1,286,876</b>	<b>\$ 848,165</b>	<b>65.9%</b>	<b>\$1,308,621</b>	<b>1.69%</b>
	Excess (-Deficit) of Revenue over Expenses	\$ 114,038	\$ -			\$ -	

Reserves at December 31, 2023 (Audited)		
<b>Restricted</b>	Legislative challenges	\$154,034
	Advocacy reserve	\$194,946
	Capital reserve	\$1,000
	<b>Total Restricted Reserves</b>	<b>\$349,980</b>
<b>Unrestricted</b>	Special activities	\$22,414
	General activities	\$604,624
	Capital asset investment	\$11,447
	<b>Total Unrestricted Reserves</b>	<b>\$638,485</b>
<b>TOTAL RESERVES:</b>		<b>\$988,465</b>